

ENGL 2516: Business Writing:

**Data Report 4 steps:**

**Due Feb 15<sup>th</sup> by midnight**

**Write one paragraph explaining the project.**

**This should include:** An introduction to the project, a handful of research questions, and perhaps a hypothesis of sorts.

**Write one paragraph explaining the logic behind the process.** What steps did you take to pose your questions through the Policy Maps software.

**Write as much as you'd like actually interacting with and explaining your visualizations. Your visualizations should be in the actual document and arranged logically to promote a balance between visual and rhetorical story telling.**

**Conclude and discuss findings and constraints:** Make sure to give proper detail to the limitations of your information and why it's crucial the audience understands that this small visualization is not necessarily enough to take action or make decisions.